

**IECEE Administrative Document**

**AD-006 Ed. 1.0**

# **Guide to declare National Differences or Special Requirements**

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The NCBs which want to participate in the CB-FSS shall declare to the IEC EE secretariat requirements at the time of application and after each change. If there are no special requirements the information has to be submitted as well to make clear, that there are no special requirements. As a principle the report OD 4001 shall always be used.

It is understood that requirements are based on / valid for

- laws
- schemes
- NCBs
- technical matters
- others

In all cases it is the NCB in conjunction with its CB-FSB to declare the special requirements. The table in Annex 1 shows the potential elements with the FSS standard in the second column. The special requirements shall be addressed according to this table to provide a structured way for application by all stakeholders.

In case of schemes etc where more than one NCB is involved, the NCBs are encouraged to create a platform for generating and maintaining the scheme requirements in a consistent way.

Consequently there will be two sets of special requirements

- NCBs own requirements
- Scheme requirements (ENEC, NRTL, CCC, S-certification ...)

The information shall be put into a table to allow a unique view and a use in the IEC EE database similar to the national requirements of standards in the testing.

Special Requirements By NCB	Special Requirements By Scheme	Category 1)	Type of Product	Requirement document	Report to be used 2)
TUV PS	ENEC	LITE	Luminaire	ENEC 303 Annex A	OD-4001, Annex 2, 5, 6
KEMA		HOUS	Hair Dryer	P100335-1	OD-4001, Annex 4, 6
VDE		TOOL	Hand Held Drilling Machine	PM 332e	OD-4001, Annex 1 – VDE xyz
TUV PS	GS Mark	HOUS	Shaver	Joint GS doc TUV 12345	OD-4001, Annex 1 – TUV 12345
TUV PS	TUV Mark			none	-
CSA	CSA NRTL			Joint NRTL doc CSA xxx	OD-4001, Annex 1 – CSA form x
CSA	CSA Mark			CSA 01234	OD-4001, Annex 1 – CSA 01234



## IEC System for Conformity Testing and Certification of Electrotechnical equipment and Components

The IECEE database will be amended to allow these levels for selections:

- NCB
  - Program (own mark, GS Mark, ENEC, NRTL ...)
  - Category
  - Product
- 1) Under Category, the coding shorthand detailed in Annex B of the IECEE 01 Rules document shall be used.
  - 2) As a principle the report OD-4001 shall always be used. This column is intended to identify the location for reporting the special requirements, which might be
    - a. in the body of OD-4001
    - b. in a special document which shall be added as attachment to OD-4001

## Annex 1

Item	Title	Standard In FSS	Special requirement by NCB
1	General information	N/A	N/A
1.1	Frequency of Surveillance	1 per year	
1.2	Surveillance duration	Not required	
1.3	Qualification of the Inspector	Registered at IECEE secretariat	
1.4	Report provided to recognizing NCBs	Only the positive report, no level 3 or 4, no time restrictions	
1.5	Report language	english	
1.6	Bilateral Agreement	Not required	
2	Verification of purchased components and materials	See clause 2	
3	Production control, inspection and routine tests	See clause 3	
4	Functional check on test and measuring equipment	See clause 4	
5	Products seen in production during visit	No production required	
6	Calibration of safety test- and measuring equipment	Equipment is calibrated	
7	Handling and storage	See clause 7	
8	Periodic Product verification tests	Not required	
9	Product Identification Document verification	Requested for all products	
10	Corrective actions	Requested	
11	Quality Management System	Not requested	
12	Manufacturer's self-assessment	Not requested	
13	Reserved for future use	N/A	N/A
14	Customer complaints	Records on complaints requested	
15	Control of product changes	Required	
16	Selection and shipping of re- examination samples	Not requested	
17	Inspector's evaluation	Required	
18	Other	N/A	